



OREGON CITY

Community Development – Planning and Building

698 Warner Parrott Road | Oregon City OR 97045

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June 10, 2018

Zachary A. Stokes, PE
Principal
ZCS Engineering, Inc.
524 Main Street, Suite 2
Oregon City, OR 97045

RE: Letter of Recommendation

Dear Zach:

I would like to take this opportunity to thank you for the outstanding work that ZCS Engineering, Inc. (ZCS), has done for the City of Oregon City's Community Development Department Tenant Improvement Project.

ZCS was a valued member of the team for the remodel of a former school annex into the City's new Planning and Building office. The tenant improvements that ZCS provided included a workable space plan with new finishes and partition walls. The exterior remodel improved the building's presence with new cladding, windows, entry canopy, landscaping, and reconfiguration of the parking lot. We appreciate all the work that ZCS provided us, including the architectural and engineering design, construction management, site inspections, and coordinating with property owners and other agencies.

The quality of your firm's drawings, project management, leadership skills, attention to detail, and excellent communication throughout the process has played a critical role in the ongoing success of this project. I am very appreciative to have had this opportunity to have worked with you and your firm.

Sincerely,

Laura Terway, AICP
Community Development Director